**PAN AMERICAN ASSOCIATION OF KANSAS CITY**

**GRAND BOULEVARD OF THE AMERICAS**

**STUDENT ART COMPETITION**

**Art Submission Checklist**

This checklist is for use by teachers and students to ensure the art meets competition guidelines prior to submission. It is for internal use only and not to be submitted with the artwork. Please consult the official guidelines as necessary. Sponsor reserves the right to make such changes in the requirements as may be necessary.

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Assigned country\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Requirements for Student Artists, Teachers, and Parents/Guardians**

\_\_\_\_\_ Artwork is original in concept and design, is done in an accepted medium, and does not violate

any international Copyright laws. The artwork has not been copied from an existing photo or

image (including a painting, graphic, or advertisement) that was created by someone other

than the student artist. This is a violation of the competition rules will not be accepted.

\_\_\_\_\_ Artwork meets suitability guidelines.

\_\_\_\_\_ Artwork is done in one of the acceptable mediums and fully saturated and signed, on the

front, by the student artist.

\_\_\_\_\_ Artwork must be either 24” high x 15” wide **or** 11” high x 8” wide and no more than 4”

deep. In-between sizes will not be accepted for judging. The artwork is vertical

and not horizontal. On the back of the artwork, arrows indicate which direction is up.

\_\_\_\_\_ Artwork is not framed around the outside, contains no glass, covering, attachments or ribbons

on the front when submitted.

\_\_\_\_\_ Artwork, if not on stretchers, is mounted on a sturdy backing.

\_\_\_\_\_ Two sturdy eyehooks or secured tabs are attached at the right and left sides of the

back of the artwork with a wire or equivalent for hanging.

\_\_\_\_\_ The identifying label is securely affixed to the back of the artwork.

\_\_\_\_\_ The Student Information, Entry, and Release Forms are typed, fully completed, and signed.

Illegible, incomplete and unsigned forms are cause for disqualification.

\_\_\_\_\_ The Submission Forms are firmly attached to the back of the artwork in an envelope.

\_\_\_\_\_ Artwork must arrive at ArtsTech-KC, 1524 Holmes, Kansas City, MO, the judging venue, on

Friday, December 18 between the hours of 9:00 a.m. and 4:00 p.m.; or Saturday,

December 19, from 9:00 a.m. till 12:00 p.m. Late entries will not be accepted.

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